

Guidelines for Voters

- To cast the vote, a Voter needs to **Mark (X)** on the given allotted space/column in the Ballot paper.
- Each Railway Servant will cast only **1 (ONE)** Vote by marking **(X)** against one category each. Accordingly, Total **Four** Votes against the following four Categories/ Posts:-
 1. General Secretary
 2. Treasurer
 3. Cultural Secretary
 4. Sports Secretary
- Casting of Votes will commence from 09:00 hrs and conclude at 17:00 hrs on 27th September 2024. The voter who report till 17:00 hrs. will be permitted to cast their vote.
- Counting of Votes will commence from 18:30 PM on 27th September 2024.
- It is mandatory for Voters to carry their **Office ID-Card or UMID Card in Original** to cast their Vote.
- No Photography or Videography is allowed inside the Polling Booth.
- Mobile Phones should be **Switched Off** or **Kept on Silent Mode** inside the Polling Booth. If found guilty, the voter will be barred from voting.
- **Invalid Votes:** The Ballot Paper/vote will be considered invalid when :-
 - (i) **(X) mark** is put against more than one candidate in same category will lead to invalidation of votes.
 - (ii) Separate space/column for putting **(X) mark** is being provided in the Ballot paper. If a voter inadvertently **marks (X)** on any other places, instead of marking on the given allotted space/column it will lead to invalidation of votes.
 - (iii) The Ballot Paper contains any indication (other than **(X) mark**) viz. name of the Voter, her/his signature or any form of written message etc. will lead to invalidation of votes.
 - (iv) Without **(X) mark**, any other form of identification for voting is not acceptable. If found, that Vote will be treated as invalid.
 - (v) Any other point of Invalidation arises, which will be disposed off by the Election officer.
- In any matter regarding MRRC Election, the decision of the Election Officer shall be final.

Guidelines for Casting Vote

- Voters will stand in queue outside the Polling Booth.
- Voters will show their Office ID-Card or UMID Card to the **Polling Officer** first to establish their identity and put their signature in the Voters' list.
- Thereafter, they will proceed to the desk of **Presiding Officer** where one Ballot Paper will be handed over to them by the **Presiding Officer** after affixing her/his details with signature on the counterfoil of the ballot paper.
- After receiving the Ballot Paper from Presiding Officer, the Railway Servant will proceed to separate enclosure kept in polling booth and cast her/his vote by Marking **(X)** on the ballot paper.
- After marking, the voter shall fold the ballot paper and put it in the ballot box in the presence of the Polling Officer/ Presiding Officer.
- After submission of Ballot Paper in the ballot box, the voter will exit from the Polling Booth.